

May 11, 2006

CALL TO ORDER: Mayor Tjeerdsma called the meeting to order at 7:01 p.m., with the Pledge of Allegiance. Council Members present: Bensen, Doyle, Loving, Aslett, Valentine, Straathof and Montgomery. Staff present: Anderson, Bowers, Fleek, Perkins, Sheahan, Thomas, and VanSickle.

APPROVAL OF MINUTES:

A motion was made by **Councilors Loving/Doyle** to approve the minutes of the April 27, 2006 Council meeting. All were in favor. Motion carried.

AUDIT OF BILLS:

Councilor Aslett presented the bills. A motion was made by **Councilors Aslett/Bensen** to approve vouchers 46459 - 46610 in the amount of \$547,967.63. All were in favor. Motion carried.

Current Expense	\$ 50,824.21
Current Expense Cumulative Reserve	29,920.66
Fire Equipment Cumulative Reserve	836.33
City Street	75,737.68
Library	15,097.39
Parks & Recreation	7,333.10
Cemetery Fund	452.69
Stadium Fund	7,377.28
Local Capital Improvement Fund	314,095.81
Parks & Recreation Reserve	21,053.97
Sewer Fund	15,735.98
Sewer Cumulative Reserve	7,772.93
Storm Drainage Utility	1,729.60
Total	\$ 547,967.63

PUBLIC COMMENTS:

There were no public comments.

OFFICER REPORTS:

Library Director Perkins announced that the library had the council chambers transformed into a picture out of the Hobbit. This was an activity of the Rad Gab teen reading group. The children, friends and parents acted out parts of the book.

Library Director Perkins reported on a community survey she mailed to a 1,000 area homes (those served by the City sewer). This is a 40% response, which is very good for a direct mail survey. She's found it to be a great public relations tool to inform citizens about library services as well as hear some suggestions for better service. She distributed a copy of the survey to council and the Mayor.

Fire Chief Anderson reported that Station #2 (Bay Ridge Station on Peterson Road) has been on-line since April 1, 2006. A very successful open house was held on April 15th. During the month of April, the department responded to 130 calls with and in-city average response time of 5 minutes. He reported they had a couple of big incidences last weekend. One was a call to Pacific Woodtech on Saturday and on Sunday they had a call to a garbage container truck on fire. The department was not able to extinguish the garbage fire at that

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site, so the truck was moved to the County solid waste transfer station where the McLean Road fire department responded and off-loaded the burning garbage and extinguished the fire. Today a meeting was held with the responding fire departments, Skagit County Public Works and other County officials to determine how to best handle this type of incident in the future. The meeting went very well.

SPECIAL PRESENTATION:

Representatives of the Upper Skagit Bald Eagle Festival presented the City with a framed 2006 Upper Skagit Bald Eagle Festival poster. She thanked the city for their grant of lodging tax funds in 2005 (\$1,500) and 2006 (\$3,000). Kathy noted that the festival is a regional festival and thanked the city for the financial support. The funds have allowed them to expand their radio and print advertising to areas outside of Skagit County.

PROCLAMATION

Police Chief Bowers read the proclamation declaring May 15, 2006 as Peace Officers' Memorial Day and the week of May 14 – 20, 2006 as Police Week.

City Attorney Thomas read the proclamation declaring May 19, 2006 as Walk-N-Roll 2006 Week in the City of Burlington. He noted that as part of the May 19th event, participants have the opportunity to win prizes. He encouraged bicyclists to wear a helmet when riding.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

CONDITIONAL USE PERMIT TO ESTABLISH DRIVE THROUGH SERVICES FOR A NEW BANK LOCATED AT 723 HAGGEN DRIVE. APPLICANT IS JIM BISHOP FOR SUMMIT BANK.

Planning Director Fleek stated that the Planning Commission conducted a public hearing on April 19, 2006 on a proposed conditional use permit to establish a bank with a drive-through window located at 723 Haggen Drive, and made a recommendation for approval. The site is a tenant pad located west of Krispy Kreme Donuts at the Haggens' development. A motion was made by **Councilors Loving/Aslett** to approve the conditional use permit # 2-06. All approved. Motion carried.

REVIEW, APPROVAL AND AUTHORIZATION TO AWARD CONSTRUCTION BID FOR NEW CITY HALL.

City Attorney Thomas distributed the bid results provided by Lewis Architects. He noted that there were five bidders. The Architect's Estimate was \$5,300,000. Mr. Ross Jamieson of Lewis Architects recommends that the City Council accept the lowest bid of \$4,767,000 from Tiger Construction (of Everson, WA). The bid includes a base bid of \$4,760,000 plus \$7,000 for alternate #1. Tiger was the low bidder by \$169,000. All bids were under the Architects estimate and within 5% of each other. A motion was made by **Councilors Bensen/Valentine** to accept the bid of Tiger Construction in the amount of \$4,767,000 for construction of a new City Hall. All approved. Motion carried.

MEMO OF UNDERSTANDING BETWEEN NAVAL CRIMINAL INVESTIGATIVE SERVICE AND THE FEDERAL, STATE AND LOCAL LAW ENFORCEMENT AGENCIES.

Police Chief Bowers stated that the purpose of this Memorandum of Understanding is to set forth the policy and procedures for the use of the Law Enforcement Information Exchange by the existing parties, including the ownership and control of the information within the system. He requested council's authorization for him to sign the Memorandum of Understanding on behalf of the City. A motion was made by

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Councilors Aslett/Montgomery to approve the Memorandum of Understanding and authorize **Police Chief Bowers** to sign on behalf of the City. All approved. Motion carried.

PUMP STATION NUMBER 1 REPLACEMENT IN FRONT OF THE HIGH SCHOOL ON WEST VICTORIA.

Sewer Department Lead Operator VanSickle stated that bids were opened May 2, 2006 for replacement construction of Pump Station No. 1. The Engineer's estimate was \$225,000.00. We received three bids ranging from \$296,825.35 to \$352,513.12. The bids may have been higher than expected because contractors are very busy and there isn't much competition for this project. A motion was made by **Councilors Bensen/Loving** to award the bid to Sturdeweld in the amount of \$296,825.35. All agreed. Motion Carried

ORDINANCE TO AMEND BURLINGTON MUNICIPAL CODE 2.44 REGARDING CITY EMPLOYEES.

City Attorney Thomas stated that this ordinance is a housekeeping measure to amend the code to be the same as the City Travel Policy regarding mileage reimbursement and removed "properly authenticated actual" costs as the city pays a per diem for meals. This ordinance will also clarify retirement system participation. The current code was written when Burlington first began participation in the State Retirement System in 1964. A motion was made by **Councilors Valentine/Aslett** to approve the ordinance to amend Ordinance #928 and Ordinance #647 which have been codified as BMC 2.44 relating to City Employees. All approved. Motion carried.

(Ordinance # 1605)

EXECUTIVE SESSION:

There was not an Executive Session.

ADJOURNMENT:

A motion was made by **Councilors Aslett/Valentine** to adjourn the meeting at 7:32 p.m. All were in favor. Motion carried.

Richard A. Patrick
Finance Director / City Clerk

Roger "Gus" Tjeerdsma
Mayor