

# CITY OF BURLINGTON

## Utility Billing Change of Service Form

Account #: \_\_\_\_\_ Effective Date: \_\_\_\_\_ / \_\_\_\_\_  
Closing / Move In/Out

Property Address: \_\_\_\_\_

**Change of:**

Ownership     Business Ownership     Billing Address     Renter     Copy to Renter

Name/To: \_\_\_\_\_

Prorates
To:
From:
For Office Use Only

Phone: \_\_\_\_\_

From: \_\_\_\_\_ Phone: \_\_\_\_\_

Fwd: \_\_\_\_\_

Escrow: \_\_\_\_\_ Phone: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_  Vacant     Snow Bird

Change of Sewer Service    # Units: \_\_\_\_\_ # Occupants \_\_\_\_\_

Turn On:  \$5.00 Fee - Date: \_\_\_\_\_ Turn Off:  \$5.00 Fee    Date: \_\_\_\_\_

Sewer Code: \_\_\_\_\_ Sewer Code \_\_\_\_\_

**Resident must notify P.U.D. if Turn Off/On is requested.**

Storm Drain:  Residential     Commercial    \_\_\_\_\_ ESU's (per 2,400 sq.ft.)

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Billing periods are: Jan/Feb, Mar/Apr, May/Jun, Jul/Aug, Sep/Oct, Nov/Dec.

*Sewer and Storm Drain billing is done bi-monthly. Changes occurring within a billing period will be pro-rated by the day.*

**\*\* Pack-Out Service Authorized by Public Works Director** \_\_\_\_\_

**\* Reduced rate by approval of Office of Finance Director:** \_\_\_\_\_

**Applicant D.O.B.:** \_\_\_\_\_ *Senior or Disabled (circle one)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUTOPAY???**     yes     no