

March 24, 2005

**CALL TO ORDER:** Mayor Tjeerdsma called the meeting to order at 7:00 p.m., with the Pledge of Allegiance. Council Members present: Bensen, Loving, Aslett, Valentine, Straathof and Montgomery. Staff present: City Administrator Aarstad, Librarian Perkins, Administrative Assistant Sheahan, and City Attorney Thomas.

A motion was made by **Councilor Bensen/Loving** to excuse **Councilor Doyle** from tonight’s meeting. All approved. Motion carried.

**APPROVAL OF MINUTES:**

A motion was made by **Councilors Bensen/Loving** to approve the minutes of the March 10, 2005 Council meeting. All were in favor. Motion carried.

**AUDIT OF BILLS:**

**Councilor Bensen** presented the bills. A motion was made by **Councilors Bensen/Valentine** to approve vouchers 43012 – 43108 in the amount of \$146,007.78. All were in favor. Motion carried.

Current Expense	\$ 58,599.61
Current Expense Cumulative Reserve	11,717.41
Fire Equipment Cumulative Reserve	215.79
City Street	20,047.93
Library	129.43
Parks & Recreation	2,304.16
Cemetery Fund	231.84
Stadium Fund	1,500.00
Sewer Fund	20,262.97
Sewer Cumulative Reserve	30,859.53
Garbage Fund	139.11
<b>Total</b>	<b>\$ 146,007.78</b>

**PUBLIC COMMENTS:**

There were no public comments.

**OFFICER REPORTS:**

**City Administrator Aarstad** distributed a draft document from HDR regarding reclamation of water for irrigation of parks land. He asked the councilmembers to review the document prior to the next council meeting.

**City Administrator Aarstad** distributed a resolution signed by several members of the Cascadia Mayors Council regarding improved transportation and land use policies in anticipation of the 2010 Winter Olympic Games in Vancouver/Whistler, B.C.

**UNFINISHED BUSINESS:**

There was no Unfinished Business.

**NEW BUSINESS:**

**ARCHITECTURAL FIRM FOR DESIGN & CONSTRUCTION MANAGEMENT OF NEW LIBRARY - RECOMMENDATION.**

**City Administrator Aarstad** recommended that Lewis Architects, LLC be selected for Phase III (design and cost estimates) and Phase IV (project administration support during

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construction and completion) of the Library project. Ross Jamieson (Lewis Architects) has completed phases I & II and has been present at all the public hearings and focus group meetings throughout the process. He has a background in design of libraries and other municipal buildings within the state of Washington. A motion was made by **Councilors Aslett/Valentine** to approve Lewis Architects as the architectural firm for Phase III and Phase IV to design and administer the construction of the City of Burlington Library All agreed. Motion carried.

**City Administrator Aarstad** asked that at least two council members sit on the committee to review the RFQ documents for the City Hall. **Councilor Bensen** volunteered to be a member of the review committee. Council members suggested **Councilor Doyle** be contacted to see if she is interested in serving on this committee. **Councilor Valentine** and **Councilor Loving** stated they would be willing to serve as alternates

**AGREEMENT WITH ECONOMIC DEVELOPMENT ASSOCIATION OF SKAGIT COUNTY FOR 2005.**

**City Administrator Aarstad** noted that the 2005 city budget provides for funding for E.D.A.S.C. for 2005 in the amount of \$10,000. This agreement outlines the scope of work and services to be provided by E.D.A.S.C. to the City of Burlington. A motion was made by **Councilors Valentine/Aslett** to approve the agreement and authorize the Mayor to sign. All approved. Motion carried.

**EXECUTIVE SESSION:**

The Mayor and City Council adjourned to Executive Session at 7.10 p.m. The Mayor and City Council returned from Executive Session at 7:21 p.m.

**ADJOURNMENT:**

A motion was made by **Councilors Montgomery/Valentine** to adjourn the meeting at 7:23 p.m. All were in favor. Motion carried.

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Richard A. Patrick  
Finance Director / City Clerk

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Roger "Gus" Tjeerdsma  
Mayor